How To Attend and Take Your Webinar

1. Log in to My Benefits.



2. After logging in, you will see your *My Benefits* home page. Press on the **Caregiver Learning Center**.



3. Press on **My Courses** in the top right corner to see all the courses you are currently enrolled in.



4. Press **Edit** for the webinar you would like to attend.



5. Press the **Zoom link** that appears here to be taken to your course on the day and time of your webinar



6. A new window or tab will open in your browser for Zoom. Press the **Open zoom.us button**.



7. You are now in your webinar.

TIP! During your webinar, your instructor will need to verify you. Please have your student ID ready for class.



How to Take Union Time: If you are in Basic Training, you will see Union time listed separately from your Basic Training class time. You will use the same Zoom link for both.

For example, let's press **Edit** for Module 2: Basic Training 70.



You will then see 2 different times listed.



Ten to 15 minutes before 8:30 am, press the **down arrow** for Module 2: Basic Training 70 and press on the **Zoom link** to be taken to your webinar.



